



## Appendix B: Practicum Project Charter

Project Title: Interprofessional Collaboration for Safe Surgery: Pausing for the

Call Project Start Date:

Project End Date:

Project Manager:

---

### Budget Information:

- Salary for the Project Manager for hours worked on the project.
  - 15 hrs/wk x 48.46/hr x 52 weeks
- Salary for the Educator for hours worked on the project.
  - 15 hrs/wk x 46.12/hr x 40 weeks
- Salary for the Department Manager hours worked on the project.
  - 10 hrs/wk x 54.85/hr x 40 weeks
- Salary for the unit team members hours worked on the project.
  - 7.5 hrs/wk x 36.12/hr x 40 weeks registered nurse (2)
  - 7.5 hrs/wk x 27.56/hr x 40 weeks surgical tech (1)
- Salary for the OR Manager hours worked on the project.
  - 15 hrs/wk x 55.40/hr x 40 weeks

Measurable Project Objectives – (Use 5 W's and H. Sipes, 2016):

S=Specific

- Multidisciplinary care team huddles for project instructions on observing surgical/invasive procedure call to order and developing a tool criterion for observation.
- Perform 100 call-to-order observations in two weeks.
- Multidisciplinary team meeting about disseminating information with findings of the observation.
- Multidisciplinary meeting to develop universal checklist to perform surgical call to order and update organization policy to meet evidence-based practice.
- Presentation provided to staff on evidence-based practice for patient advocacy and safety during surgical procedures. Present findings of observations of call to orders
- Begin education and observation on developed call-to-order practice and policy.